



Smithsonian
Libraries

Position Announcement

Program Manager for the Biodiversity Heritage Library at Smithsonian Libraries

Do you want to help empower global biodiversity research and serve as part of a vibrant, international community dedicated to providing free, worldwide access to biodiversity information? The Biodiversity Heritage Library seeks a Program Manager committed to elevating current successes and challenging our Program into the future by ensuring organizational excellence, fostering strategic partnerships, and embracing advances in digital technologies, information science, big data, and bioinformatics to serve the evolving needs of 21st century researchers.

Headquartered at the Smithsonian Institution, the [Biodiversity Heritage Library](#) (BHL) is the world's largest open access digital library for biodiversity literature and archives. Through the collaborative efforts of a [global consortium](#) of over 80 natural history, botanical, research, and national libraries, BHL provides free access to over 57 million pages from hundreds of thousands of volumes, representing over 500 years of scientific exploration, discovery, and data. Working closely with the international community of biodiversity data providers and natural history collection service organizations, including [GBIF](#), [CoL](#), [CETAF](#), [TDWG](#), [EOL](#) and [iDigBio](#), BHL is part of the core infrastructure for biodiversity research and data. As an important contributor to this global network, BHL helps equip researchers with the information they need to tackle today's biodiversity, environmental, and climate crises.

As the Program Manager, you will help BHL build its partnerships and maintain and grow its infrastructure and services, ensuring that the Library fulfills the research needs of a global, diverse audience. You will be responsible for managing BHL's administrative and financial functions and providing project management support across BHL's global consortium. Additional responsibilities include partner stewardship; fundraising and grant-writing support; participation in national and international organizations to develop strategic partnerships; and facilitation of stakeholder input to inform BHL's growth and development.

The Program Manager is an essential member of the [BHL Secretariat](#) located at the [Smithsonian Libraries](#) in Washington, D.C. with offices in the National Museum of Natural History. This is a GS-12 federal position (salary range USD \$83,398 - \$108,422) open only to U.S. citizens. It includes a comprehensive benefits package offering vacation and sick leave, life/health insurance, and retirement program options.

[Visit USAJOBS.gov to apply.](#) Applications are due by 18 November 2019.

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